



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, June 13, 2022
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Finance Officer Shelly Shockley, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord, Contracted Planner Bill Bailey

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

Alderman Shelton asked that a strategic planning session be planned for July to review parks planning and ARPA funds. Mayor Barnhardt asked if he was okay with it being brought up during Board Comments and Alderman Shelton agreed that would be fine. Mayor Barnhardt added that ETJ boundaries could also be discussed during the strategic meeting.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Budget Workshop May 19, 2022
- 2) Regular Meeting May 19, 2022

B. Departmental Reports *(Reports in Board packet)*

C. Financial Reports *(Reports in Board packet)*

D. Committee Reappointments *(as recommended by each committee)*

E. Chamberlain Exterminators Contract Renewal

ACTION: Alderman Shelton made a motion to approve the consent agenda. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Citizen Comments – There were no citizen comments.

4. Town Manager's Update

Manager Smith shared his Town Manager report as a handout. He began by sharing staff highlights. Clerk Smith obtained the North Carolina Certified Municipal Clerk certification. Manager Smith gave kudos to Chief Cook for his research and work on interlocal agreements for municipal police services and formula models. He also recognized that Finance Officer Shelly Shockley has been catching errors that are saving the town money, most recently on the Economic Development Agreement reimbursement amount. The newest member of the Public Works team is Jacob Collins, who will be working as a part-time technician.

Manager Smith shared a presentation on strategic planning and pointed out how the Board's recent strategic planning would help direct the budget and set goals for the year. The Board discussed the possibility of revamping or repurposing the Revitalization Team. Manager Smith mentioned having a steering committee approach to town committees.

Manager Smith referenced the Budget Amendment Request #17 handout for the FEMA Flood Insurance that won't be covered by the grant. The amendment is to GPO 2020-04 and not the annual budget.

ACTION: Mayor Pro Tem Linker made a motion to approve Budget Amendment Request #17 to amend GPO 2020-04. Alderman Cress seconded the motion. The motion passed 4-0.

Alderman Shelton asked whether the change would still be within the budgeted amount. Finance Officer Shockley stated that moving the funds from one line to the other would keep the project within budget.

Old Business

None

New Business

5. Public Hearing

Rezoning of 817 N. Salisbury Ave.

The developer submitted a letter requesting that the rezoning be continued to the August 8, 2022 meeting. The Planning Board voted to accept the developer's request and add the rezoning to their August 1, 2022 meeting.

ACTION: Alderman Costantino made a motion to continue the public hearing to the August 8, 2022, meeting (*per the developer's request*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

6. Public Hearing

Annexation of 817 N. Salisbury Ave.

A. Staff Presentation

Manager Smith

Manager Smith shared that though this was tied to the rezoning, Mayor Barnhardt spoke to the property owner and they were in favor of going forward with the annexation tonight.

B. Public Hearing

1) Opened: Mayor Barnhardt opened the public hearing at 6:22 p.m.

- There were no public comments.

2) Closed: Mayor Barnhardt closed the public hearing at 6:22 p.m.

C. Board Discussion and Decision

ACTION: Alderman Costantino made a motion to approve the annexation (*Ordinance 2022-02 for contiguous voluntary annexation of 817 N. Salisbury Avenue*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

During discussion the Board members clarified that it was an annexation of the property independent of any zoning or development plans.

7. Public Hearing

Stream Buffer Text Amendment

A. Staff Presentation

Planner Bailey

Planner Bailey reviewed the proposed text amendment to the UDO and explained that the new language was from the state law.

B. Public Hearing

1) Opened: Mayor Barnhardt opened the public hearing at 6:29 p.m.

- There were no public comments.

2) Closed: Mayor Barnhardt closed the public hearing at 6:29 p.m.

C. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance 2022-05 to amend UDO Chapter 7.6.1 Stream Buffer and approve the Statement of Consistency and Reasonableness as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

8. Budget Amendment #14

Easter Creek Reimbursement Payment

ACTION: Mayor Pro Tem made a motion to approve Budget Amendment #14 Easter Creek Payment as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

9. Ordinance Amendment

Grant Project Ordinance 2021-13

Finance Officer Shockley stated the GPO was written as a placeholder to accept the funds with the intention to amend once the Board decided on a project. The amended GPO shows which salaries will make up the funds. Mayor Barnhardt stated for the benefit of the audience that the NCLM recommended spending the funds this way. Alderman Shelton clarified this was a reimbursement of funds already spent to free up funds for a future transformational project.

ACTION: Alderman Costantino made a motion to adopt the amended GPO 2021-13 as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

10. Budget Amendment #15

Waste Management Fuel Surcharges

ACTION: Alderman Costantino made a motion to approve Budget Amendment #15 for Waste Management Fuel Surcharges as presented. Alderman Cress seconded the motion. The motion passed 4-0.

There was Board discussion on the issue and possible solutions including altering the trash pickup schedule or raising the tax rate or environmental fee. Mayor Barnhardt asked for a 3-4 month look at the expense versus revenues. Manager Smith shared he would have that information by the next session.

11. Budget Amendment #16

Salaries

ACTION: Alderman Costantino made a motion to approve Budget Amendment #16 for Salaries as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

12. Public Hearing

Budget

A. Presentation of the Budget Message Town Manager

Manager Smith reviewed the presented budget message with a proposed tax increase of \$0.03. Since the proposed budget message was presented, Faith agreed on an amount of \$146,000 and the Economic Development Grant amount changed from \$38,549.20 to \$26,837.20. Sanitation fuel surcharges are an item of note.

B. Public Hearing

1) **Opened:** Mayor Barnhardt opened the public hearing at 7:02 p.m.

- There were no public comments.

2) **Closed:** Mayor Barnhardt closed the public hearing at 7:02 p.m.

C. Board Discussion and Decision

Mayor Pro Tem Linker suggested holding another budget meeting to discuss specifics. Alderman Cress stated that everything was going up and an in-depth discussion was necessary. Mayor Pro Tem Linker asked if there would be a contingency fund outside unencumbered funds. Manager Smith stated that \$30,331 was proposed for contingency, but it wasn't enough to cover the Land Use Plan and Unified Development Ordinance rewrite proposal the Board discussed with NFocus. There was Board consensus to recess tonight's meeting to Thursday, June 16, 2022, at 9:30 a.m. for budget discussion.

13. Confirm Meeting Details

Rowan Municipal Association

The proposed time consistent with the meeting historically occurring on the fourth Thursday evening of the month would be Thursday, July 28, 2022, from 6:00 p.m. to 8:00 p.m. at Trinity Oaks. Speaker will need to be identified. Mayor Pro Tem Linker asked if the item could be discussed at the recessed meeting on Thursday as well. There was Board consensus to add to the recessed meeting agenda. Mayor Barnhardt proposed Harry Warren as the speaker. She will reach out to him and bring information back to the Board on Thursday.

14. Board Comments

- Alderman Shelton suggested setting a meeting date to discuss strategy for items like ARPA funds and the Board's role in the spending. The Board members will check their calendars and bring dates they are available back to the recessed meeting Thursday, June 16, 2022.
- **ACTION:** Alderman Cress made a motion to install two 25-mile-per-hour speed limit signs on Kerns Street; one coming off Old 80 and one coming off Highway 52. Mayor Pro Tem Linker seconded the item. The item passed 4-0.

15. Announcements and Date Reminders

A. Monday	June 20	5:00 p.m.	Parks, Events, and Recreation Committee
B. Monday	June 20	5:30 p.m.	Zoning Board of Adjustment
C. Tuesday	June 21	3:30 p.m.	Revitalization Team
D. Monday	July 4		Independence Day – Office Closed
E. Tuesday	July 5	6:00 p.m.	Planning Board

Adjournment

ACTION: Alderman Costantino made a motion to recess the meeting to Thursday, June 16, 2022 at 9:30 a.m. to discuss the budget and RMA meeting details. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0. The meeting ended at 7:22 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

Town of Granite Quarry
Town Manager's Report
June 2022



1. Staff highlights.

- Aubrey Smith has officially been awarded “North Carolina Certified Municipal Clerk” designation.
- Chief Cook’s research and work on interlocal agreements for municipal police services & formula models trying to help me find a less confusing approach we can recommend moving forward. This can hopefully be prioritized as a goal for the upcoming year.
- I’ve heard a number of positive comments worth noting about police presence and community patrols. This continues to be a focused priority with our existing resources, and of course a large part of the basis behind the FY23 proposal to unfreeze the police officer position.

2. NCCCMA summer conference. I’ll be attending the NC Managers conference June 23-25. Some of the session names themselves pretty well sum up the case studies and issues we’re all in the same boat keeping up with and combatting:

Opening Session - Disruptive and Disturbing Trends; Local Government Ethics in 2022; Building the Talent Pipeline; Legislative Updates; Trends Shaping the Future of the Workforce; Preventing Burnout - Accepting Limitations and Embracing Strengths.

3. Code enforcement. Still fine-tuning details of our program with our contractor. Report this month has been amended to include due dates on violations. Office assistant continues refining our reporting process with contractor to improve tracking & accountability of complaints.

4. Planner/planning services. Still proactively recruiting and following up on supplemental opportunities.

5. Civitan Agreement. Completed and signed.

6. Sister Cities. Mayor Barnhardt advised she would reach out to Salisbury’s Mayor about this process since Salisbury has done it before. Aubrey posted on the statewide list serve for any info also, and additionally followed up with Salisbury’s professional staff in case they had any info they could share.

7. Strategic planning and goal-setting. (presentation)

8. FEMA Grant closeout.

- A. **Creek pipe easement.** Town Attorney reviewing.
- B. **FEMA.** Still pressuring engineers. Jason and I will give most updated status at the meeting.

9. Committee Reports.

A. **Community Appearance Commission.** Met May 18th.

- Chose Yard of the Month winners for May (324 N Cleo Ave; 337 Crowell Ln)
- Recommended reappointment of Tom Bost as a member
- PWD had a meeting conflict in May but still planning to discuss projects and how CAC can assist

- B. Parks, Events, and Recreation Committee.** Met May 16th.
- Arts in the Park. Discussed/debriefed on the event. Future dates proposed to be the weekend before Mother's Day, and to extend the event several hours. Next one May 6, 2023; 11am-5pm.
 - Granite Fest 2022 (October 15). Continued work and assignments on planning for the event.
 - Recommended reappointment of one member and not reappointment of a member who hasn't been able to make meetings.
- C. MPO Technical Coordinating Committee.** Met May 18th.
- DOT Board of Transportation set to review a plan regarding bicycle, pedestrian, rail and transit projects for FYs 2024-2033 sometime next summer (2023).
 - Rest of the meeting was mainly technical discussions on regional projects.
- D. Centralina COG Regional Managers Meeting.** Met May 18th.
- Contracting with a 501c3 trying to help assist in the crisis of local government planning/code enforcement workforce shortages.
 - Facilitated manager discussion on budget issues and approaches we're taking on this year's budget challenges.
 - Reviewed legislative updates.
 - CCOG is moving offices July 1st.
- E. Revitalization Team.** May meeting was cancelled due to no pressing team business and other pressing meetings' preparations and follow ups. Will be meeting in June.

Town of Granite Quarry

**FISCAL YEAR 2021-2022
BUDGET AMENDMENT REQUEST #17**

June 13, 2022

PURPOSE: To decrease Granite Lake FEMA Project – Contingency (04-6130-97) and increase Granite Lake FEMA Project – Professional Services (04-6130-18) in the amount of \$8,250 for the National Flood Insurance Program Flood Map Application Fee. The application fee must be paid prior to the FEMA project close-out.

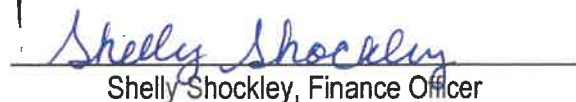
FEMA Granite Lake Project – Fund 04

Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
04-6130-97	Granite Lake FEMA Project - Contingency	(\$8,250)
04-6130-18	Granite Lake FEMA Project – Professional Services	8,250
Total Increase/Decrease:		\$ 0

The above Budget Amendment was approved / denied by the Manager or Board on 6/13/22.


Brittany Barnhardt, Mayor


Shelly Shockley, Finance Officer



GRANT PROJECT ORDINANCE

2020-04

TOWN OF GRANITE QUARRY, NC FEMA GRANITE LAKE REPAIRS PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1: The project authorized is to repair damages sustained by Hurricanes Florence and Michael to Granite Lake Park to be funded by federal and non-federal funds.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Engineering Services	\$ 186,315	\$ 166,000
Construction Costs	465,000	547,619
Contingency (10%)	46,500	54,762
Total Appropriations	\$ 697,815	\$ 768,381

Section 4: The following revenues are anticipated to be available to complete this Project:

Federal Emergency Mgmt Agency (FEMA) Grant (75%)	\$ 523,361	\$ 576,286
NC Division of Emergency Management Grant (25%)	174,454	192,095
Total Revenues	\$ 697,815	\$ 768,381

Section 5: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this grant project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

~~Adopted this 2nd day of March 2020~~


As amended this 12th day of April 2021

(Seal)




William Feather, Mayor

Attest:


Aubrey Smith
Town Clerk



ORDINANCE NO. 2022-02

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA AS A CONTIGUOUS ANNEXATION

WHEREAS, the Board of Aldermen of the Town of Granite Quarry, North Carolina ("Board of Aldermen") has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Granite Quarry Town Hall, 143 N. Salisbury Ave, Granite Quarry, North Carolina 28146 at 6:00 p.m. on June 13, 2022, after due notice by publishing in The Salisbury Post newspaper on May 29, 2022; and

WHEREAS, the Board of Aldermen finds that the petition meets the requirements of G.S. 160A-31;

WHEREAS, the Board of Aldermen further finds that the annexation of the area is in the public interest;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described contiguous territory is hereby annexed and made part of the Town of Granite Quarry as of June 30, 2022.

Beginning at an unmarked point in the northern line of Jerry B. Miller described in Deed Book 1019, Page 308, said point being located N 83°03'08" W 250.46' from a rebar found on the western margin of N. Salisbury Avenue in the southeast corner of Wallace Realty Co. described in Deed Book 1383, Page 355 found in the Rowan County Register of Deeds and the northeast corner of Jerry B. Miller described in Deed Book 1019, Page 308; thence with the line of Miller N 83°03'08" W 125.55' to a rebar set; thence S 08°44'44" W 137.00' to a rebar found; thence S 87°47'50" W 29.10' to a rebar set; thence S 88°05'03" W 109.19' to a rebar set; thence S 88°09'59" 108.11' to a rebar set; thence S 87°52'29" W 108.23' to a rebar set; thence S 88°00'06" W 126.06' to a rebar found; thence N 86°12'54" W 341.75' to a rebar found; thence N 86°12'54" W 164.14' to a rebar set on the eastern right of way of Yadkin Railroad recorded in Plat Book 9995, Page 1118; thence with the eastern right of way of Yadkin Railroad nine (9) calls to computed points as follows; N 11°24'03" E 69.32', N 08°23'19" E 76.17', N 05°06'10" E 69.31', N 01°53'52" E 79.80', N 01°32'04" W 71.56', N 05°03'51" W 81.04', N 09°34'02" W 111.99', N 15°10'34" W 108.38', N 20°22'23" W 42.73' to a rebar set;

thence leaving the Railroad S 87°02'38"E passing a rebar found at 251.07' for a total of 769.34' to a rebar found in the southern line between lots- 33 and 34 found in Book 9995, page 4526; thence S 87°07'52"E 175.82' to a stone found at the southwest corner of First Assembly of God of Salis. Inc. found in Deed Book 587, Page 539; thence S 82°49'26"E 105.51' to a pipe found having coordinates N: 686,624.882 and E: 1,569,468.162'; thence S 03°07'27"W 200.18' to a rebar found; thence S 03°11'14"W 106.65' to a rebar set; thence S 86°08'20"E 199.74' to an unmarked point in the southern line of Matthew Murphy, no deed reference found, said point being located N 86°08'20" W 252.62' from a rebar found on the western margin of N. Salisbury Avenue; thence with the center of a 20' Permanent Sewer Easement described in Deed Book 634, Page 200, S 03°07'32" 217.68' to the point and place of beginning containing 16.784 acres.

Section 2. Upon and after June 30, 2022, the described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Granite Quarry and shall be entitled to the same privileges and benefits as other parts of the Town of Granite Quarry, North Carolina. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory described in section 1 above along with a duly certified copy of this ordinance. Such a map shall also be delivered to the Rowan County Board of Elections as required by G.S. 163-288.1.


Adopted this 13th day of June, 2022.

[SEAL]

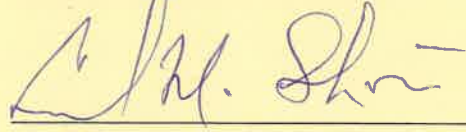



Brittany H. Barnhardt, Mayor

ATTEST:


Aubrey Smith, Town Clerk

APPROVED AS TO FORM:


Carl M. Short, Town Attorney

ORDINANCE NO. 2022-05

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE
QUARRY:**

Section 1. That Chapter 7.6.1 – Stream Buffer is hereby amended to read as follows:

Sec. 7.6 – Environmental protection.

7.6.1 Stream Buffer.

A) A 30-foot undisturbed buffer shall be provided from the stream bank of all perennial streams as shown on the latest USGS map. Such buffer may only be disturbed for the installation of a narrow greenway path.

B) The following are exempt from this stream buffer requirement:

- 1) Areas along streams or other waterways that are mapped on the USGS quadrangle map or NRCS soils map where such streams or waterways do not actually exist on the ground.
- 2) Ponds and lakes created for animal watering, irrigation, or other agricultural uses that are not part of a natural drainage way.
- 3) Where application of these requirements would prevent all prospective use of a lot platted and recorded prior to the effective date of this Ordinance.
- 4) Water dependent structures provided that those structures shall be designed, constructed, and maintained to provide the maximum practicable nutrient and bacterial removal, have the least practicable adverse effects on aquatic habitat, and to otherwise protect water quality.
- 5) Roads, bridges, stormwater management facilities, ponds, and utilities where no other practical alternative exists. These structures shall be located, designed, constructed, and maintained to have minimal disturbance, provide the maximum practicable nutrient and bacterial removal, have the least practicable adverse effects on aquatic habitat, and to otherwise protect water quality.
- 6) Ditches and manmade conveyances other than modified natural streams.

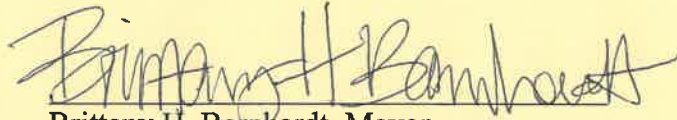
C) The following activities shall not be allowed in buffer areas:

- 1) New on-site sewage systems, which utilize ground adsorption.
- 2) New structures, except as specifically provided above.


Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the 13th day of June 2022.

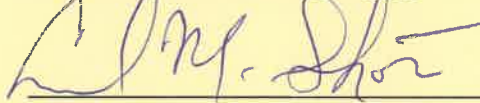



Brittany H. Barnhardt, Mayor

ATTEST:


Aubrey Smith, Town Clerk

APPROVED AS TO FORM:


Carl M. Short, Town Attorney

STATEMENT of CONSISTENCY and REASONABLENESS
for the
ADOPTION of the TOWN of GRANITE QUARRY DEVELOPMENT ORDINANCE
AMENDMENT

WHEREAS, the Granite Quarry Town Board of Aldermen adopted the 2000 Comprehensive Land Use Plan Update on January 6, 2020 hereafter referred to as the "Plan"; and


WHEREAS, the Town Board of Aldermen finds it necessary to modify the unified development ordinance to maintain consistency with the Plan; and

WHEREAS, prior to adopting or rejecting any zoning ordinance or amendment thereto, the Town Board of Aldermen must, in accordance with G.S. 160D-605, adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explain why the Town Board of Aldermen considers the action taken to be reasonable and in the public interest.

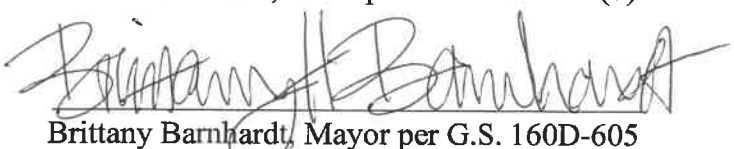
THEREFORE, the Town Board of Aldermen hereby finds the adoption of the text amendment to the Unified Development Ordinance is consistent with the Plan in that standards, specifications and policies set forth in the new Granite Quarry Unified Development Ordinance (UDO) will support the expansion of the Town of Granite Quarry economy, preserve the character of the Town through practical standards for land use and development, and support the protection of natural resources as required by both Federal and State of North Carolina statutes. The text amendment is deemed reasonable in the way it will facilitate carrying out the goals of the Plan through each of the following:

1. Establish environmentally responsible yet business oriented common-sense principles aimed to protect both the local environment and property rights,
2. Minimize negative impacts on the natural and fiscal resources of Granite Quarry,
3. Minimize negative impacts on local property tax and utility rate payers,
4. Welcome those future residents and businesses seeking to contribute to the success of the Town's efforts to establish a resilient sustainable and stable local economy,
5. Reinforce the tax base,
6. Expand opportunities for local business success, and
7. Promote the health, safety and welfare of the citizens, businesses, and property owners of Granite Quarry.

Recommended this the 6th day of June 2022


Richard Luhrs, Chair per G.S 160D-604(d)

Adopted this the 13th day of June 2022


Brittany Barnhardt, Mayor per G.S. 160D-605

Attest:


Aubrey Smith, Town Clerk

**FISCAL YEAR 2021-2022
BUDGET AMENDMENT REQUEST #14**

June 13, 2022

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase Governing Body – Special Projects (01-4110-60) in the amount of \$26,837.20 for the final grant payment to Easter Creek Rowan, LLC. As specified in the Economic Development Agreement Grant the Town entered into in October 2016, the 3-year grant amount is the equivalent of ad valorem taxes assessed and paid to the Town based on the company[s improvements to the property / economic impacts to the area. This is the third and final payment for a total of \$104,032.64.

General Fund – Fund 01

Revenues:


<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-3991-99	Fund Balance Appropriated	\$ 26,837.20
Total Increase/Decrease:		\$ 26,837.20

Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-4110-60	Governing Body – Special Projects	\$ 26,837.20
Total Increase/Decrease:		\$ 26,837.20

The above Budget Amendment was approved / denied by the Manager or Board on 6/13/22.


Brittany Barnhardt, Mayor


Shelly Shockley, Finance Officer



GRANT PROJECT ORDINANCE

2021-13

TOWN OF GRANITE QUARRY, NC AMERICAN RESCUE PLAN ACT FUND

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted, *as amended June 13, 2022*:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The Town of Granite Quarry has received the first tranche in the amount of \$479,958.35 of CSLRF funds. The total estimated allocation is \$959,916.70, with the remainder to be distributed to the town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriated for the project:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Fire Department Services for period of March 3, 2021 through March 31, 2022	6.1	Salaries	\$275,000.00
002	Law Enforcement Services for period of March 3, 2021 through March 31, 2022	6.1	Salaries	\$310,000.00
003	Administrative Services for period of March 3, 2021 through March 31, 2022	6.1	Salaries	\$220,000.00
004	Public Works Services for period of March 3, 2021 through March 31, 2022	6.1	Salaries	\$150,000.00
005	Governing Body Services for period of March 3, 2021 through March 31, 2022	6.1	Salaries	\$4,916.70
TOTAL				\$959,916.70

Section 4: The following revenues are anticipated to be available to complete the project:

Source	Anticipated
CSLRF Funds	\$959,916.70
TOTAL	\$959,916.70

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby authorized to account for and invest the funds in an account separate from the General Fund, and the Government Entity Resolution attached and incorporated by reference herein is duly authorized and adopted.

Section 7: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.


Section 8: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Town Clerk.

Section 9: This grant project ordinance is effective as of March 3, 2021, and expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.



Adopted the 13th day of June, 2021


Brittany Barnhardt, Mayor

Attest: 
Aubrey Smith, Town Clerk

Town of Granite Quarry

**FISCAL YEAR 2021-2022
BUDGET AMENDMENT REQUEST #15**

June 13, 2022

PURPOSE: To decrease Administration – Office Expense (01-4120-26) and increase Sanitation – Contracted Services (01-4710-44) in the amount of \$1,200 for additional invoiced amount of fuel surcharges.

General Fund – Fund 01

Expenses:

GL Acct #	Account Description	Increase (Decrease):
01-4120-26	Administration – Office Expense	(\$ 1,200)
01-4710-44	Sanitation – Contracted Services	\$ 1,200
Total Increase/Decrease:		\$ 0

The above Budget Amendment was approved / denied by the Manager or Board on 6/13/22.


Brittany Barnhardt, Mayor


Shelly Shockley, Finance Officer

**FISCAL YEAR 2021-2022
BUDGET AMENDMENT REQUEST #16**

June 13, 2022

The last payroll cycle of FY 2020-2021 had a pay date of 07/01/21 which resulted in an audit adjustment to the current FY 2021-2022 and 27 payrolls this fiscal year as opposed to the normal 26. Staff has used existing budgets wherever practicable-however, all departments were not able to cover the entire payroll amount within their existing budgets.

Instead of proposing a budget amendment amount from unappropriated fund balance, staff recommends pulling interdepartmental shortages that couldn't be covered from unspent Admin funds that had been earmarked for a full-time planner as follows.

PURPOSE: To decrease Administration – FT Salaries (01-4120-00) and increase the following within the Public Works Department; Salaries – FT (01-4190-00), Salaries – PT (01-4190-02), 401K Expense (01-4190-07), FICA Expense (01-4190-09), and Retirement Expense (01-4190-10) and Police – Salaries – FT (01-4310-00) in an amount not to exceed \$26,500 to cover the extra payroll.

General Fund – Fund 01


Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-4120-00	Administration – Salaries FT	(\$26,500)
01-4190-00	Public Works – Salaries – FT	8,000
01-4190-02	Public Works – Salaries – PT	6,400
01-4190-07	Public Works – 401K Expense	500
01-4190-09	Public Works – FICA Expense	1,000
01-4190-10	Public Works – Retirement Expense	600
01-4310-00	Police – Salaries FT	10,000

Total Increase/Decrease:

\$ 0

The above Budget Amendment was approved / denied by the Manager or Board on 6/13/22.


Brittany Barnhardt, Mayor


Shelly Shockley, Finance Officer